



Clerk: Mrs B Williamson, High Hall, Yedmandale Road, West Ayton, Scarborough, YO13 9JP.

Tel: 01723 865033 Email: westaytonpcclerk@outlook.com

At 7.00pm on 5th May 2021 the Annual General Meeting of West Ayton Parish Council will be held with the election of officers for the forthcoming year followed by the Ordinary meeting @ 7.30pm. Notice is hereby given that the next Ordinary meeting of the Parish Council will be held via Zoom.

ACCESS CODES: MEETING ID –650 847 5105 PASSCODE – 890827

Members of the Parish council are summoned to attend to transact the business below.

B. Y. Williamson(Parish Clerk)

AGM AGENDA 2021

The Clerk will open the meeting & conduct procedures until a Chairman is elected to represent the Parish Council for the forthcoming year. Each position will require a proposer, seconder & vote taken.

1. **Welcome & thanks.**
2. **To elect a Chairman** – To receive Chairman’s Declaration of Office.
3. **Apologies for absence** – Chairman for forthcoming year will resume chairmanship of the meeting.
4. **To appoint a Vice Chairman** – Acceptance of office.
5. **To appoint a Finance Committee & confirm 3 signatories to the account.**
6. **Appoint representatives to outside organisations:** Southern Area Parish Forum, CAP meetings, Playing Field Association, Village Hall, Jubilee Committee, Thomas Farside Trust, War Memorial Group, Wykeham Lakes, Friends of Ayton Castle, DVLB, YLCA.
7. **To review Council’s Asset Register**

ORDINARY MAY MEETING

1. **Chairman’s opening address.**
2. **To receive declarations of interest on any item on the agenda**
3. **To approve minutes of the meeting held 21st April 2021**
4. **Public Forum**

The meeting will be suspended for a period of 15 minutes at the Chairman’s discretion to hear comments from the public. No decisions will be considered during this period.

5. **Actions to be taken on the Public Forum.**

6. **REPORTS:**
 - a) **Police report** – circulated.
 - b) **Borough Councillors**
 - c) **County Councillor Jeffels** – Reports circulated.
 - d) **Any item to be received by full Council from any other members.**
 - e) **Clerk's report** – Circulated
 - f) **Chairman's report.**
- 7 **Finance Report** – May
8. **Station Yard**
9. **Planning Applications** – To consider any applications received during the month.
Formation of Planning sub-committee.
10. **Website update**
11. **Parish Issues:**
 - Newsletter update
 - Additional notice board
 - Flagpole
 - Memorial plaque
12. **Items for next agenda**
13. **Date & time of next meeting.**