



Clerk: Mrs B Williamson, High Hall, Yedmandale Road, West Ayton, Scarborough, Yo13 9JP.

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Minutes of Ordinary Council meeting held virtually by Zoom on Wednesday 21st April 2021 @ 7.00pm.

Notice of the meeting – Public notice 1972 of the meeting has been given in accordance with schedule 12 Para 10 (2) of the Government Act.

Present: Cllr. S Garbutt (Chairman) Cllr. M Almond, Cllr. S Ogilvy, Cllr. L Combes, Cllr. P Durkin, Cllr. C Cussons, Cllr. M Dunn, Mrs B Williamson (Clerk). County & Borough Cllr. D Jeffels, Borough Cllr. H Phillips.

Apologies: None.

Chairman's Opening Address:

01/21

Cllr. Garbutt thanked all for attending. Request for all to observe one minutes silence in memory of Duke of Edinburgh.

Congratulations expressed to Cllr & Mrs Jeffels on their achievement of reaching their Golden Wedding Anniversary.

Declarations of Interest: Cllr Cousins declared a possible interest in planning application NYM/2021/0195/FL.

02/21

To Approve Minutes of Meeting held on 17th March 2021:

03/21

Circulated prior to meeting & assumed as read. Pages 106 – 108 agreed. Proposed to accept Cllr. Ogilvy, seconded Cllr. Durkin. Vote taken all in agreement. Accepted.

Public Forum: No public present.

04/21

REPORTS:

05/21

- a) **Police** – Reports circulated as received. Cllr. Durkin attended recent Team's meeting.
- b) **Borough Councillor Phillips**
 - SBC has launched a Locality Budget, £2000 for each Borough Councillor to award grants to environment projects to improve areas. Minimum of £250 award. Monthly closing date 30th of each month. New wooden notice board & wild flower seeds suggested which could be considered.
 - Part of Local Plan working group looking at second home ownership, tree planting schemes & climate change.

c) County Councillor Jeffels – parish notes circulated as received.

- Information circulated on Yorkshire Water work to eliminate sewage odours. Still not resolved. Will share information of affected properties on Pickering Road with them to investigate further.
- Sirius Minerals Foundation opened award scheme, closing date 16th June. Eager to fund projects / activities focused on helping people to regain confidence & restart lives after lockdown.
- The new trench and manhole cover at the bottom of Garth End Road is related to the sewage removal at the Charm Water Park. Agent D Steel will be monitoring the project & will be meeting with Cllr. Jeffels to discuss. WAPC has not been notified of the intended work & had no awareness of it.
- Allocated half of NYCC Locality Budget to date with much going to local primary schools to fund additional laptops.
- SBC Scrutiny Committee looking towards a quick recovery for borough after Covid. New street furniture being put in place. Seagull issues being explored. Rural crime being monitored.

d) Other Councillor's reports –

Cllr. Ogilvy – Circulated revised Countryside Code poster. Will be displayed.

Together with Cllr. Combes they have identified nine possible wildflower areas. These are Mill Stream bank, Chapel bank, Yedmandale Road near Manor Croft, Cockrah Road near caravan park, Cockrah Road crossroads, Pickering Road – north near bench, Beech Lane footpath, Hall Garth Lane near the Weir, Weir Island. Suggestion to apply for SBC grant money to purchase seeds. Cllr. Jeffels suggested the Brownies maybe interested in getting involved in the scheme near the Chapel. Discussion on project and Councillors eager not to have a repeat of the problems when this was tried previously.

Cllr. Dunn- Attended Southern Area Parish Forum. Two main issues discussed. Internet expansion being explored into more rural areas and seeking alternatives to underground cables which might be satellite systems through a network. A new management plan will be developed over the next 5 – 10 years. Request for opinions via website to be given by August. So far only eleven Parish Councils responded and the main issues raised were opposition to shooting and the future of farming.

Cllr Dunn to prepare a report for the newsletter.

e) Clerks Report – Circulated prior to meeting. Street signs have been replaced; map received of village from neighbouring village. Electricity connection for future Christmas tree being explored.

f) Chairman's report –

- Has met with dry stone wall contractor to gain price for wall repairs.
- Is eager for WAPC to give consideration to supporting jubilee celebration next year both through financial support & activities.
- Requested Clerk to write to C Watts about the urgent need for a fence repair near Spikers Hill quarry – Clerk will action.
- Requested Clerk to contact adviser in relation to possible future / remedial action at Station Yard. Asked Councillors to give this consideration for the next meeting.

- Requested a short newsletter be produced to inform residents of possible future purchases & proposals.

Finance Report: Circulated prior to meeting.

06/21

Income -£696.28.

Outgoings - £959.95.

Proposed to accept Cllr. Cussons, seconded Cllr. Durkin. All in agreement.

Certificate of exemption – Annual Audit. WAPC not able to apply this year as income exceeds threshold.

Budget forecast 2021 – 2022 Circulated. Likely to be some larger expenses arising this year.

Model Code of Conduct:

07/21

Circulated prior to meeting. Code adopted by WAPC.

Councillors were reminded of several guidelines which are to be followed as outlined below:

- The clerk, the chairman and vice chair have attended online forums and consulted professional bodies recently as they are aware that ongoing councillor training has not been possible during the pandemic. Some councillors and members of the public have asked for clarification of procedures within the Council. Chairman Garbutt asked Cllr Combes to present those findings.
- The clerk as the senior member of the council is responsible for the management of anyone employed by the council.
- All correspondence should go through the clerk who will then circulate to other councillors and outside agencies.
- Consultation is required prior to any action being taken by individual councillors.
- Committees and sub-committees can be formed if the whole council feel it is appropriate, e.g. a planning committee could study new applications and make recommendations to the whole council. The point of contact would be the clerk. This is something we could discuss at a meeting of the whole council.
- Any initial visit to a resident to discuss council business should be undertaken by two councillors. This is to ensure personal safety. Subsequent visits can be undertaken alone if the councillor feels comfortable.

Cllr Ogilvy was provided with details of NALC and the clerk's job description.

Cllr Garbutt proposed to accept the guidelines, which Cllr Combes seconded. All in agreement.

The clerk will contact the grass cutter with details of wildflower areas.

VAS Sign:

08/21

Cllr. Ogilvy thanked for her contributions on this project. Contract details will be updated with Clerk's name.

Cllr. Garbutt expressed his concern that residents had not been made aware of the intended purchase with full details. Supported by Cllr. Combes. Both felt this information should be shared

prior to purchase to provide the opportunity for all to express their views and opinions via a short newsletter. Discussed. Clerk recommended this action as only a short time delay but would make WAPC transparent and consulting with the community on what their wishes were. Despite being an agenda item for a number of years many residents would be unaware especially those in the new development and there had been little opportunity to attend public meetings over the last year as not all want to use Zoom.

Agreed to postpone purchase until after newsletter distribution.

Repair of stone wall:

09/10

Estimate received to repair the wall. Discussed. No documentation of boundary ownership. Agreed to proceed with the work as becoming a danger. Clerk will inform contractor and contact Bowling Club for a contribution of £700 towards the work. All in agreement. Proposed Cllr. Garbutt, seconded Cllr. Durkin.

Planning issues:

10/21

To consider any planning applications received during the month.

NYM/2021/0195/FL Swimming pool & toilet block & touring caravan site for ten caravans @ Spiker Hill. Circulated.

Discussed at length.

Concerns expressed at the following: lack of / sparse changing facilities, no indication of a plant room, no reference to renewable energies made in the application.

Clarification on water supply would be needed especially if taken from a spring and had an extraction license been gained. Further information required on above. No further objections.

Website:

11/21

It was agreed a fusion of information on WAPC as well as news information on facilities, activities would be an appealing option. Two quotes received and similar in price. Cllr Combes will gain further information of accessibility and formats with revised quotes for the next meeting. All in agreement.

Parish Issues:

12/21

Newsletter – Cllr. Combes will produce on A4 sheet, Clerk will print, distribution arrangements to follow. It will include VAS sign, Station Yard and wildflower areas.

Station Yard – Cllr. Garbutt and Clerk requested a meeting with adviser to gain guidance on action that needs to be taken. Cllr. Jeffels is willing to arrange a site meeting. He will provide details of NYCC contact to express WAPC interest in taking ownership of the buildings, house, goods building and platform. He advised employing someone to undertake a business plan for WAPC and that low interest loans are available for this type of enterprise. Cllr. Almond suggested that NYMNP should be contacted as the engine shed is in a state of disrepair. Clerk will action.

Additional / new notice board – Current notice board outside library considered shabby and now in need of repair. Cllr, Garbutt suggested purchase of new wooden one & applying for locality grant. Clerk & he will explore costings for next meeting. An additional noticeboard was suggested near

Conyers Ings – Farside road after residents had approached councillors. This will be on the next agenda with costings.

Additional waste bin – An additional bin requested near Churchill trees on Garth End Road . Clerk will make request to SBC but currently none in stock.

Flagpole – Clerk Will obtain costing for next agenda.

Memorial plaque - The Raw family have requested a brass plaque to be placed on a bench near the Weir. Once the family have agreed on the wording for the plaque this will be ordered for unveiling in July.

Christmas tree connection -NYCC informed of power request. Now raised with street lighting team.

Items for next agenda:

13/21

Cllr. Combes suggested that when we discuss committees we consider a planning committee to prepare council responses. Clerk, as the point of contact would then circulate those responses for approval by the whole council. This should alleviate the problem of tight deadlines which do not always coincide with council meetings. Cllr Combes proposed that Cllr Ogilvy (if agreeable) be involved in the committee as her thorough reports in response previously have been very helpful.

Cllr Garbutt would also like to be involved in any committee on planning.

Meeting closed @ 9.30pm

Date & Time of next meeting:

**DATE & TIME OF NEXT MEETING to include AGM WEDNESDAY 5TH
MAY 2021 @ 7.00PM VIA ZOOM**