

Minutes of Ordinary Council meeting held at DVB on Monday 9th March 2020 @ 7.00pm.

Notice of the meeting – Public notice 1972 of the meeting has been given in accordance with schedule 12 Para 10 (2) of the Government Act.

Present: Cllr. M Almond, Cllr. S Garbutt, Cllr. S Ogilvy, Cllr. P Durkin, Cllr. L Combes, Mrs B Williamson (Clerk). County Cllr. D Jeffels, Borough Cllr. H Phillips (both part meeting), Police representative Alan Skillbeck (part meeting). Two members of the public.

Apologies: Cllr. C Cussons, Cllr. M Dunn. **384/20**

Declarations of Interest: **385/20**

Cllr. S Ogilvy – grass cutting contract.

To approve minutes of the previous meeting: **386/20**

Minutes of the Ordinary Meeting held on 10th February 2020 circulated & read prior to the meeting.

Page – 80 agreed – Cllr. S Garbutt, page 81 agreed - Cllr. S Garbutt, page 82 agreed - Cllr. P Durkin, page 83 agreed Cllr. S Ogilvy. Page 84 agreed, Cllr. S Garbutt. All in agreement as a true record. Signed by Chairman Cllr. M Almond.

Public Forum: **387/20**

Residents of Beech Lane had raised their concerns with the Council about the incorrect position of barriers which were replaced by the Parish Council at the end of Beech Lane. They were not in the original place and no longer in line with the perimeter hedge now allowing vehicle access to a property whose garden extends from 39 Pickering Road down to Beech Lane. Plans & photographic evidence produced to support this.

Land Registry documents clearly state & identifies the ownership of Beech Lane as belonging to West Ayton Parish Council & the boundary should be in alignment with the boundary hedge. Consultation with NYMNP has taken place & historical documentation clearly states the barrier has been erected in the wrong position when replaced. The residents are now requesting that the barrier be replaced in the correct position.

Action taken on items raised in the Public Forum: **388/20**

Cllr. Jeffels & other Parish Councillors have visited the site & consulted existing plans and agree that the barrier is positioned in the wrong place. All agreed that the correct boundary should be reinstated as per the Land Registry documentation. **RESOLVED:** Clerk will write to owner of 39 Pickering Road, informing them of repositioning of barriers with five bar locked gate and bridle gate.

They will be provided with a key for access, the gate is always to remain locked. Clerk will also inform residents of action to be taken by WAPC.

Reports:

389/20

a) Police Report – Alan Skilbeck

- Outbuildings continue to be targeted for burglaries. Advised to secure buildings & check on a regular basis. Report any suspicious activity / behaviour. Registration numbers useful.
- Ongoing scams via telephone & internet. New scam related to Coronavirus claiming to be from Health Authority.
- Police Volunteers urgently required. Full training provided; expenses paid & uniform provided. Two character references required, interview & vetting process which will involve all family. No upper age limit must be 18 or over, no specific time commitment.

b) Borough Councillor Phillips

- Council Tax will rise by 1.9% - £5 on a band E property.
- SBC recently undergone an independent peer review. Advised to make more effective decisions rather than constantly delaying by frequently going to consultation.
- 1.8 million pounds will be spent on toilet facilities in the area.

c) County & Borough Councillor Jeffels

- Meeting held with D Metcalfe from SBC planning re play area & waste bin at Linden Homes site. SBC will not take responsibility until area & bins meet environmental standards.
- Discussions ongoing related to Coronavirus & what would happen if large numbers of SBC staff taken ill. Probable that refuse collection would be reduced to fortnightly collection.
- Hutton Buscel & Wykeham Parish Councils do not have enough cash to purchase VAS signs, Neither Parish will be sharing in the proposed scheme. Cllr. Jeffels has requested Highways Agency to reinstate the “rumble strips” on the A170 entry into West Ayton.
- No update on Boardwalk improvements.

d) Other reports

- Cllr. Almond will be replacing new tubs with summer planting
- Approach made related to a commemorative item for former Councillor M Raw. It had been suggested one of the new tubs should be dedicated to her from the Parish Council. Cllr. Almond said he would like to do the same for his wife, Cllr. P Almond.

Clerks Report:

390/20

- Southern Area Parish forum - @ Hutton le Hole 16th April @ 7.00pm. Cllr. Ogilvy will attend, Clerk will book place.
- North Yorkshire Southern Area Parish Forum 11 March @ Ayton Village Hall – 7.00pm.
- Draft Education Plan circulated.
- Bollard damage on Pickering Road reported
- Methodist Hall reserved 24 April for Annual Assembly
- Any outstanding reports required by Cllr. Combes by 15th March.
- Letter received from Bowling Club about the collapse of a wall causing obstruction & considered dangerous. Clerk will determine ownership.

Finance Report:

391/20

No income received this month.

Outgoing payments amount to £1900.67

Proposed to accept – Cllr. Garbutt seconded – Cllr. Ogilvy. All in agreement.

Planning Applications: None received **392/20**

Grass Cutting Contracts: **393/20**

8 contractors contacted to submit tenders, five responded.

Tender details circulated to all for consideration & discussion.

Cllr. Durkin proposed to accept the Skills Mill tender of £800 to maintain the shrub beds, seconded Cllr. Combes.

Cllr. Durkin proposed to accept the tender from Adam Flinton for grass cutting of 8 cuts @ £385 = £3080. Clerk will inform & clarify that he has appropriate insurance.

All in agreement. Cllr. Ogilvy did not vote.

Emergency Plan: **394/20**

Clerk circulated a draft copy & stated that all Parish Councils should be implementing one for the Parish. The Parish Council should take the lead, but other organisations & individuals should be involved. It was suggested a way of moving this forward would be through a public meeting.

Dog & Litter Bins: **395/20**

To be carried forward to the next meeting. Parish Council cannot install bins without the agreement of SBC. Conformity, positioning & emptying must be agreed.

106 Updates: **396/20**

Claims have been made for both sets of boards.

VAS Update: **397/20**

Decision on when to purchase required. Cost - £3400 + VAT for one. Decision deferred.

Formation of Litter Picking Group: **398/20**

Carried forward to next meeting. Cllr. Ogilvy will meet with J Mellor & report back.

Footpath Clearance: **399/20**

Cllr. Garbutt has spoken to PROW Officer for advice. As the footpath has been moved without permission it is illegal & advised that WAPC should not get involved in improving the standard, NYCC would not contribute as it is illegal.

Environment Agency: **400/20**

No further update. Cllr. Ogilvy will summarise update for Annual Assembly.

Annual Assembly & Parish Magazine: **3401/20**

All reports to Cllr. Combes by 15th March. She will contact printer M Airey for price & schedule. 450 to be ordered. Aim to deliver after 8th April.

Methodist Hall booked 24th April for Annual Assembly. Format will be to summarise work with Environment Agency – Cllr. Ogilvy. Alan Skilbeck to be asked to summarise work of volunteers & Operation Cracker & talk about fraud issues. Clerk will contact & also offer to promote need for volunteers in Parish magazine. Emergency Plan will be launched & other organisations invited.

Date & Time of Next Meeting:

342/20

Monday 6th April 2020 @ 7.00pm

DRAFT