

WEST AYTON PARISH COUNCIL

Clerk: Mrs B Williamson, High Hall Yedmandale Road, West Ayton, Scarborough, YO13 9JP.

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Minutes of Ordinary Council meeting held at DVB on 11th March 2019 @7.00pm.

Notice of meeting – Public notice 1972 of the meeting has been given in accordance with schedule 12 Para 10 (2) of the Government Act.

Present: Cllr. M Almond (Chair), Cllr. S Garbutt, Cllr. M Phillips, Cllr. C Cussons, Cllr. A Combes, Cllr. M Raw. Borough Cllr. H Phillips, (part meeting), County Cllr. D Jeffels (part meeting), PC's G Bilton & PCSO R Locky (part meeting), 1 member of the public, Mrs B Williamson – Clerk.

Apologies: Cllr. M Baines 196/19

Declarations of Interest: None 197/19

To approve minutes from previous meeting: 199/19

Minutes of meeting held on 11th February 2019 circulated to all prior to meeting & assumed to be read. **RESOLVED:** Proposed as a true record Cllr. M Phillips, Seconded Cllr. S Garbutt. Vote taken – Accepted by all as a true record. Pages 37 - 40 signed by Chairman Cllr. M Almond.

Public Forum: 200/19

Representative from the Bowling Club reported recent vandalism to the toilet & shed doors having been kicked open. Reported to Police but no action. Fence from Tenter Garth broken down & needs repairs as access being gained to Bowling Green from this area. Offer from nearby resident to donate £200 towards CCTV installation. Disappointment expressed by council that the Club had not applied for grant towards this in the most recent round of applications as was discussed last year.

Action taken on Public Forum: 201/19

Will raise with local Police representative as considered an attempted burglary & raise at the local CAP meeting later in the week.

Reports: 202/19

- a) **Police** - Recent burglary at the Bowling Club discussed which will be followed up. Suggested installation of security trial lighting which runs on batteries, is discreet & relatively economical to install, captures images & is versatile & portable. No photographic images of recent fire in play area & no witnesses. Gentle reminder to put things away out of view of potential burglars. One new member of staff, PCSO Anna Wilkinson, will be joining the Rural Team on 1st April working a proactive flexible shift pattern.
- b) **Borough Cllr. Phillips** – Supplied answers to recent questions on removal of sewage. It is legal to empty from tankers into existing outlets. None of the sewage is going direct into the river Derwent. Reports of sewage being removed from the river was incorrect it was timber that was being removed. Last full Council meeting held before local elections in which Councillor Phillips will be standing again.

- c) **County Councillor Jeffels** – Spoken to highways about the Station House & surrounding area. Not looking at selling now due to contamination of ground from salt etc & exploring other sites for storing salt. Site visit will be made to look at removal of vegetation & tidying the area. Confirmation from Yorkshire Water that the sewage from the Linden Homes development had not been connected until completion of development. Meeting on 26 March will announce purchase, installation & cost of VAS signs to Parish Councils. Town Centre Strategy progressing well with a bid for regeneration grant towards this being made. Health & Social care initiative being explored.

Clerks Report:

203/19

- Application to Wykeham Quarry Fund made to support installation of defibrillator into kiosk. Nothing heard.
- Estimate of £60 received to steam clean kiosk & notice board in preparation for installation.
- Defibrillator & cabinet ordered.
- Jayne Scott agreed to run information session at Annual Assembly.
- Methodist Hall booked for Assembly.
- Local electrician contacted to install defibrillator who is now liaising with Cllr. Almond.
- Weir has been surveyed for Land registry.
- Southern Area Parish Forum @ Farndale on 4 April – inform Clerk if wishing to attend.
- Jon King from Skill Mill been in touch offering to undertake work / projects @ £100 per day.
- CAP meeting @ Ayton Village Hall 13 March @ 7.00pm.
- Garden competition advertised & judging will be in June.
- Attended election training & application packs now available from Clerk.

Finance Report:

204/19

Notification received from Yorkshire Bank that a charge of £9.90 per month will be made to the account from 1st June. **RESOLVED:** Vote taken to accept. Proposed Cllr. Garbutt, Seconded Cllr. Raw. Unanimous vote to accept.

Cllr. Phillips handed over a cheque from a local resident of £800 towards purchase, preparation & installation of the defibrillator & cabinet. The benefactor does not wish to be named but the clerk will write to the individual expressing thanks. The information was not shared with other Councillors.

Detailed finance report circulated to all Councillors. There has been no income or outstanding cheques to be presented.

Outgoing accounts this month - £2161.28 which includes the payment for the VAS sign.

RESOLVED: Proposed to accept – Cllr Garbutt Seconded Cllr. Phillips.

Planning:

205/19

No planning applications received this month. No information on appeal on property down Hall Garth Lane.

Contact made from agent at Spikers Hill Quarry about presentation to Council no further information – if wanting to speak will have to be during Public Forum.

Grass Contracts / Shrub Beds:

206/19

Seven contractors contacted with details of specification required. Three provided quotes for the work. Details of quotes circulated to all with costs, insurance details etc. Discussion.

RESOLVED: Quote 2 approved Proposed Cllr. Cussons Seconded Cllr. Combes. Unanimous vote to accept for one year. T Southwell to undertake both contracts. Clerk will inform & provide details of Cllr. Almond to contact if he needs to discuss issues further.

Skills Mill – Shrub Bed work. Informed that they will now undertake work for £100 per day. Shrub beds 5 & 13 need completely replanting. **RESOLVED:** Clerk will contact supervisor to determine how many days they would be working, maximum Council will pay is £500. R Burnett will be contacted to advise on type of shrub to plant & offer donation to his chosen charity for thanks. Cllr Almond happy to act as contact. Cllr. Cussons will provide weed suppressant for weed control. When trees removed on Mill Lane chippings can be used as surface cover. Proposed Cllr. Almond seconded Cllr. Garbutt.

Trees on Mill Lane: Various contractors approached but only one supplied quote. **RESOLVED:** Clerk will contact Advanced Trees to go ahead with the work ASAP. Proposed – Cllr. S Garbutt Seconded Cllr. C Cussons.

Defibrillator & Kiosk:

207/19

Clerk will arrange steam cleaning & then assessment will be made on necessary work which needs carrying out.

Annual Assembly:

208/19

Friday 26th April @ 7.00pm. New format this year with initial Chairman's address & then information & delivery session on Defibrillator use with Jayne Scott. Will be promoted in the annual newsletter.

Parish Magazine & Delivery:

209/19

All reports to Cllr. A Combes. Cllr. Almond will contact printer & aim to deliver copy to the printer by 21st March & completed newsletter returned to WAPC by 31st March.

Clerk circulated information of where to be delivered with numbers required for each street. Average of 60 houses to be delivered to by each Councillor. Decision on who will deliver to each area confirmed at next meeting.

Annual Report:

210/19

Cllr. Almond will write the initial opening report for the meeting.

Election:

211/19

Clerk attended recent training.

- Election will be advertised 13 March applications can be made from 14th March.
- Responsibility of each applicant to return the completed forms to Election Office by 4.00pm Wednesday 3rd April. Advised early application best.
- Advised to take copies of all applications & only originals will be accepted by Election Office.
- Suggested making a pre appointment so applications can be checked by officer. Tel: 232309.
- Clerk has application packs & anyone wishing to apply to contact Clerk in first instance.

Land Registry:

212/19

Weir has now had a survey but no update yet.

Wykeham 106 Fund Project report:

213/19

No new developments. No information received on new application.

Items for The Next Agenda:

214/19

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| # Magazine distribution | # Organisation of Annual Parish Assembly |
| # Bollard complaint – Conyers Ings | # Land Registry update |
| # Wykeham 106 update | # VAS Signs |
| # Defibrillator update | # Mill Lane Trees |

Date of Next Meeting:

215/19

Monday 8th April @ 7.00pm

Meeting closed @ 9.20 pm.