

WEST AYTON PARISH COUNCIL

Clerk: Mrs B Williamson, High Hall, Yedmandale Road, West Ayton, Scarborough, YO13 9JP.

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Minutes of Ordinary Council meeting held at DVB on Monday 10th February 2020 @ 7.00pm.

Notice of the meeting – Public notice 1972 of the meeting has been given in accordance with schedule 12 Para 10 (2) of the Government Act.

Present: Cllr. S Garbutt (Vice Chairman & chairing the meeting), Cllr. C Cussons, Cllr. S Ogilvy, Cllr. P Durkin, Cllr. M Dunn, Mrs B Williamson (Clerk). County Cllr. D Jeffels, Borough Cllr. H Phillips (both part meeting), Police representative Alan Skillbeck (part meeting). No members of the public.

Apologies: Cllr. M Almond, Cllr. L Combes. **366/20**

Declarations of Interest: None **367/20**

To approve minutes of the previous meeting: **368/20**

Minutes of the Ordinary Meeting held on 13th January 2020 circulated & read prior to the meeting. Amendment – Cllr. S Garbutt added to those present. Tree planting date changed to 1st February.

Pages 76, 77, 78 & 79 accepted as a true record of events. **RESOLVED:** Proposed to accept by Cllr. Cussons & seconded Cllr. Durkin. All in agreement.

Public Forum: No public present. **369/20**

Action on items raised in the Public Forum: N/A **370/20**

REPORTS: **371/20**

Police – Report circulated prior to meeting.

- 5 burglaries in nearby villages like the ones in neighbouring village before Christmas. Public asked to be vigilant & report any suspicious activities, loitering vehicles with registration numbers & secure outbuildings.
- Report any incidents via 101. Use the call back service if problems arise being connected.
- Post code marking service requested for event at Village Hall on 15th August 2020. Mr Skillbeck will make the request.
- Community Speed Watch suggested. Clerk will circulate appropriate forms to Councillor's for completion & carry project forward with possible inclusion in annual newsletter & leaflet drop.

Borough & County Cllr. Jeffels Borough Cllr. Phillips:

- Parish Issues circulated prior to the meeting.
- Clerk informed concerns raised by residents re recent planning application.
- Cllr. Jeffels explored all concerns raised re Beeches development & confirmed no Planning infringements occurred.

Cllr. Garbutt & Farside Trust:

- Liaised with Wykeham PC & R Sword who are not happy with the action Hutton Buscel Parish Council have taken by withdrawing from the trust & lack of communication. Letter has been sent to the Parish Council asking them to reconsider their decision.

Clerks Report:

372/20

- VAS sign meeting held – report later.
- Litter Picking Campaign launched County wide which might be of interest locally.
- Response from Farside Road issues gained by Cllr. Jeffels circulated.
- Environment Agency consultation meeting held & report circulated. No response received from agency.
- Eight contractors sent schedule on grass cutting / shrub bed requirements. No quotes received. Decision will be required at next meeting.
- New YLCA website launched today & passwords circulated.
- Two new trees planted on Mill Lane.
- Consideration needs to be given to the Annual Assembly – venue, speaker, date confirmation & time. Environment Agency will be asked to make a presentation & awareness raising of responsibilities, sewage overflow & possible open forum on Friday 24th April, Clerk will book venue & contact Environment Agency. Alternative speakers suggested – Sue Ogilvy & Adam Collier.
- Production of Annual newsletter. If Cllr. & Mr Combes are not able to assist with this Cllr. Ogilvy said she would take on the task. Requests will be made to the following organisations for a short report to be sent to the Clerk by the March meeting. Playing Field Association – Cllr. Almond, Ayton Village Hall – B Williamson, Jubilee Committee & Farside Trust – Cllr. Garbutt, DVLV – L Armitage, Friends of Ayton Castle – Cllr. Durkin, Tennis club – J Mellor, Bowling Club will be asked if they would like to contribute. Decision will be required on content & if the size needs to be increased which will increase costs. Information on Community Speed Watch, River Derwent / Environment Agency & litter picking campaign requested to either be included in the publication or a separate information update.
- Emergency Plan – clerk suggested that this is something the Parish Council should be considering / updating.

Finance Report:

373/20

Accounts presented for approval amount to a total of £1330.15.

Unpresented cheques - £60

Income – £50 (Rent)

Resolved: Proposed to accept – Cllr. Garbutt seconded Cllr. Cussons. All in agreement to accept.

A request has been made to the Animal, Plant & Health Agency for registration of livestock movement.

Review of Standing Orders & Finance Regulations:

374/20

Finance Regulations – Cllr. Durkin circulated his suggestions of changes to be made to the format.

Resolved: Proposed to accept – Cllr. Garbutt seconded Cllr. Ogilvy. All in agreement. Amendments will be made & circulated. Finance Regulation adopted.

Standing Orders: Cllr Ogilvy suggested the changes to be made to the Standing Orders to make them appropriate to West Ayton Parish Council. **Resolved:** Proposed to accept Cllr. Cussons seconded Cllr. Durkin. All in agreement. Changes will be made & circulated. Regulations adopted.

Planning:

375/20

19/02851/HS – 49 Hall Garth Lane – side & rear extension. No objections. WAPC will support the application.

19/02678/FL – Conversion & alterations of stables & barn to form a single story dwelling, Garth End Road. Clerk already contacted by residents raising concerns & objections, advised to make concerns official with SBC. Application discussed. It is outside the planning / development limits, has previously been turned down, it would set a precedent for further future development, further impact on an already overloaded sewage system, in the flood plain, on the boundary of the conservation area. A request to be made that the application go to the full planning committee & not a delegated decision. **Resolved:** Proposed to oppose the application Cllr. Garbutt seconded Cllr. Cussons. All in agreement. Clerk will respond to SBC Planning.

Grass Cutting Contract:

376/20

- Eight tender letters sent out.
- One contractor shown the area.
- No further response.

Wykeham 106 projects update:

377/20

- Final maps circulated to Councillors. All complete & waiting to be fitted.
- Cabinet fitted in kiosk. Laminated map produced, information sheet being prepared & suggestions made.

Station House & Yard: Nothing to report.

378/20

VAS:

379/20

Cllr. Almond & Ogilvy attended recent meeting with D Griffiths, Cllr. Waite of Hutton Buscel & Cllr. Jeffels. Reports on positions & costings circulated to all which vary depending upon who contributes, no decision from Hutton Buscel or Wykeham Parish Councils on contributions.

Current VAS contract ends January 2021 which would affect implementation. Request could be made re possible early withdrawal from contract. To be carried forward to next agenda.

Litter Picking Group:

380/20

Cllr. Ogilvy waiting for a response from J Mellor for possible formation. Will be included in annual newsletter.

Footpath Clearance:

381/20

Lane known a Race Lane off Garth End Road / Carr Lane in a very muddy condition. Request made to put stone on to make it more accessible. It was stated that the landowner had changed the flow of the footpath without permission & was an ongoing issue. Landowner needs to apply for a change of direction before the Parish Council could undertake any work. Clerk will explore with Public Rights of Way officer & County & Borough Councillors.

Environment Agency Meeting:

382/20

Report of meeting circulated to all. It will be raised at the Annual Assembly & included in the Newsletter.

Items for Next Agenda:

383/20

- Annual Assembly & reports
- Grass Contracts
- VE Celebrations
- VAS signs

Meeting closed @ 8.40.

Date & Time of Next Meeting:

NEXT MEETING MONDAY 9th MARCH 2020 @ 7.00PM

DRAFT