

WEST AYTON PARISH COUNCIL

Clerk: Mrs B Williamson, High Hall, Yedmandale Road, West Ayton, Scarborough, YO13 9JP.

Tel: 01723 865033 Email: westaytonpcclerk@outlook.com

Minutes of the Annual General Meeting of West Ayton Parish Council held at DVLB on Monday 13th May 2019.00 pm.

Notice of meeting – Public notice 1972 of the meeting has been given in accordance with schedule 12 Para 10 (2) of the Government Act.

Apologies – Cllr. S Garbutt.

Declarations of interest – None

To elect a Chairman – Nominations for position of Chairman requested.

Cllr. M Almond nominated – Proposed Cllr. C Cussons, Seconded Cllr. P Durkin. Vote taken, all in favour of Cllr. M Almond to act as Chairman for the forthcoming year.

Chairman's Declaration of Office – Forms completed & Cllr. Almond signed & accepted the position of Chairman of West Ayton Parish Council.

To elect a Vice Chairman – Prior to the meeting consultation had taken place with Cllr. Garbutt and he had declared he was happy to be nominated for this position.

Cllr. S Garbutt nominated – Proposed Cllr. C Cussons, Seconded Cllr. L Combes. Vote taken, all in favour of Cllr. Garbutt to act as Vice Chairman of WAPC for the forthcoming year. Acceptance forms to be forwarded for signing to Cllr. Garbutt.

To appoint members to the Finance Committee – The nominated signatories will meet fifteen minutes prior to commencement of the monthly meeting to sign cheques. Decisions on finance will be discussed by the full Council.

Nominated Cllr. C Cussons – Proposed Cllr. P Durkin, Seconded Cllr. L Combes. All in favour.

Nominated Cllr. P Durkin – Proposed Cllr. M Dunn, Seconded Cllr. S Ogilvy. All in favour.

Cllr. S Garbutt will remain as a signatory on the account. Cllrs. Garbutt, Cussons & Durkin will be the appointed signatories & mandates with the bank completed accordingly.

Appointment of members to other committees:

Farside Trust – Cllr. S Garbutt & Cllr. L Combes. All in favour.

Ayton Village Hall – Cllr. S Ogilvy. All in favour.

Ayton Playing Fields Association – Cllr. M Almond. All in favour.

Y.L.C.A. – Cllr. M Almond, Cllr. L Combes. All Councillors will be notified of events. All in favour.

C. A.P. – Cllr. M Dunn. All in favour.

Southern Area Forum – Cllr. M Dunn. All in favour.

Friends of Ayton Castle – Cllrs. Durkin & Cussons. All in favour.

Review of Asset Register – Copies of current asset register circulated which now includes defibrillator & cabinet. Deferred to next meeting for further review.

Review of Standing Orders & Finance Regulations – Deferred to later meeting. Clerk will circulate copies to Councillors for consideration.

Completion of official documentation – All Councillors completed GDPR, contact details, acceptance of office forms. Copies of register of interest documentation given to all for completion. **Request for them to be returned at the next meeting.** These documents will be published on Scarborough Borough Council website.

Meeting closed at 7.50.