

WEST AYTON PARISH COUNCIL

Clerk: Mrs B Williamson, High Hall, Yedmandale Road, West Ayton, Scarborough, YO13 9JP

Tel: 01723 865033 Email: westaytonpcclerk@outlook.com

Minutes of Annual Council meeting held at DVB Library on 14th May 2018 @ 7.00pm.

Present: Cllr. M Almond, Cllr. M Raw, Cllr. M Baines, Cllr. S Garbutt, Cllr. C Cussons, Cllr. A Combes, Beverley Williamson – Clerk.

Others present: County Cllr D Jeffels (part meeting), 1 member of the public.

1. **To elect a Chairperson:**

Cllr. M Almond proposed as chair by Cllr. M Baines, Seconded by Cllr. A Combes. No other nominations. Request that others give consideration to the position for future years.

RESOLVED: Cllr. M Almond elected as Chairperson.

2. Cllr. Almonds Declaration of Acceptance of office was made & signed in front of the Proper Officer of the Council.

3. **Apologies for Absence:** – none.

4. **To appoint a Vice Chair**

Cllr. S Garbutt proposed by Cllr. C Cussons, seconded by Cllr. M Raw.

RESOLVED: Cllr. S Garbutt appointed Vice Chair. Declaration signed.

5. **To appoint a Finance Committee & Confirm 3three signatories to the account:**

RESOLVED: The Finance Committee will consist of the Chair, the RFO & Cllrs. Raw, Garbutt & Baines. Cllrs. Raw, Garbutt & Baines will continue to act as signatories on the bank accounts.

Declaration signed.

6. **Review of Standing Orders:** **RESOLVED:** To defer final review until June 2018 meeting to allow all to thoroughly consider before any decisions are made

7. **Review financial Regulations:** **RESOLVED:** to defer to next meeting for thorough examination. Last reviewed in 2015.

8. **To review the Councils reserves & Asset Register, risk strategy & insurance cover:**

Resolved: to discuss a savings account at the next meeting.

Telephone kiosk needs adding to asset register as does the village Tap near Garth End Cottages. Details of the Councils assets will be reviewed on the WAPC website.

The current Risk Assessment needs to be updated this will be undertaken by the Chair & Clerk.

9. **Council Policies Review:**

Policies all on WAPC website for viewing & copies held by Clerk & Councillors. Accepted & adopted for the forthcoming year & a statement that anyone wishing to record the meeting would need to seek prior permission.

10. **Representatives:** **RESOLVED:**

Southern Area Parish Forum: Cllrs. Baines & Almond. Clerk Mrs B Williamson

CAP Meetings Cllrs. Combes

Playing Field Association:	Cllr. Raw
Village Hall	Cllrs. Garbutt & Cussons
Jubilee Committee:	Cllrs. Garbutt & Cussons
Thomas Farside Trust:	Cllrs. Garbutt & combes
War Memorial Group:	Cllr. Garbutt
Wykeham Lakes:	Cllrs. Raw & Almond
Friends of Ayton Castle:	Cllr. Cussons & Garbutt

The meeting closed @ 7.40

Signed Chairperson

Date: